

COMMITTEE ON PUBLIC SAFETY

January 30, 2007

5:30 PM

Chairman Osborne called the meeting to order.

The Clerk called the roll.

Present: Aldermen Osborne, O'Neil, Shea, Roy, Long
Aldermen Smith, Forest

Messrs.: Deputy Chief Lussier, Deputy Chief Simmons, Brandy Stanley,
Lt. Hopkins

Chairman Osborne addressed item 3 of the agenda:

3. Continuing discussions relative to crime prevention recommendations.

Alderman Shea stated I noticed that the Governor has named a Crime Commission and I'm hoping that as a result of the Crime Commission the people here will get the recommendations. I know that I had made a proposal about studying the causes of crime, and it fits in pretty well with what he trying to do. Of course he's trying to get the whole community involved, which is a positive thing, and the way that the article in the paper states is, among other things, he will review crime trends, existing laws, current crime prevention and law enforcement techniques, uses of crime statistics and intelligence gathering. And as a result of that I hope that one of the focuses will be on where the major components of crime impact our community, whether or not there might be a recommendation if it's brought up by either Chief Jaskolka or the Mayor in terms of whether or not the City could use a precinct on the West Side. These are the concerns that I have and I hope that some of these concerns would be part of the discussion in the Commission's findings.

Alderman Roy stated just because we may have a captive audience, if the Deputy Chief would come forward and possibly give us an update on police canines and potential donations and recruitment. Free advertising time, Deputy.

Deputy Chief Lussier stated Alderman Shea I will tell you that the Chief did attend that meeting with the Governor. I can't speak in his place but I'm sure that Manchester is going to be a key part in that.

Alderman Shea asked has there been a meeting already of the Commissioners?

Deputy Chief Lussier responded I believe the Chief went to Concord and already attended a meeting on that.

Alderman Shea stated I know the Mayor was appointed as part of that committee as well. I'm hoping that, when they do meet, if they do, he'll be part of that as well. I guess he has to make the appropriations for the different concerns. Thank you, though.

Alderman Roy stated Deputy Chief, I know you've been looking for donations. Could you let people know how they can contact you and maybe where that stands?

Deputy Chief Lussier stated well, we have had a variety of people contact us. Some of them were people that want to donate fifty to a hundred dollars. There have been some people who have expressed an interest in sponsoring a dog, which means purchasing and paying the whole fee for the dog. Some of those we've had, we've graciously declined because there would be a little bit of a conflict of interest there. There are some that we are looking at. Currently, a new business in town...I guess without naming them and committing them at this point, is looking to sponsor a dog. Sargent Dussault who heads the unit has been in contact with several breeders. He's been down to the western border of Connecticut looking at a few. I believe maybe a price of \$3,500 per dog that he's looking at down there. The Academy is starting up on March 11th, so we have to get a couple dogs purchased soon. It's kind of interesting to find out there aren't really a lot of breeders around. Most of them are imported. I didn't realize that. There aren't too many breeders.

Alderman Roy stated and if someone had an interest in working with the Department, possibly sponsoring a dog, how would they contact you?

Deputy Chief Lussier stated they could contact me at 668-8711 ext. 303, or they could Sargent Dussault and make any contribution.

Alderman Roy stated and just a brief update on, from January through now, on recruitment. You had a test.

Deputy Chief Lussier stated we had a test. We've reassigned four officers from various shifts. We're working in conjunction with the training division trying to expedite the whole background process. I believe we have approximately ten people right now that are looking pretty good. We're looking for a March hiring on those ten. Hopefully, more than ten.

Alderman Roy stated beautiful. Thank you.

Alderman Lopez asked Deputy, where do we stand on the reserve officers?

Deputy Chief Lussier stated I believe that was put out in the paper. It had a date...I'm speaking a little for Deputy Simmons here, but I believe mid-February was the date that the physical was going to be for those applicants. I think they've got that scheduled right around February 15th.

Chairman Osborne addressed item 4 of the agenda:

4. Communication from Sara Anderson seeking use of Arms Park on Saturday May 26th (set up) and Sunday, May 27th for the 16th Annual Rock 101 Sky Show.

Chairman Osborne asked do we have a motion on that?

On motion of Alderman O'Neil, duly seconded by Alderman Roy, it was voted to approve the use of Arms Park as requested.

Chairman Osborne addressed item 5 of the agenda:

5. Communication from Elizabeth Bienvenue requesting the installation of pedestrian control lights at the intersection of Chestnut and Concord Streets.

Chairman Osborne stated Mr. Long, do you want to open a little discussion on it?

Alderman Long stated sure. Is she here?

Chairman Osborne asked is Mrs. Bienvenue here?

Alderman Long responded no, she's not.

Chairman Osborne asked to you want to make some discussion on it and see what we can do?

On motion of Alderman Long, duly seconded by Alderman Roy, it was voted to discuss this item.

Alderman O'Neil stated I'll start the discussion.

Chairman Osborne stated okay, well I had recommendation for him that's all, but go ahead, Mr. O'Neil.

Alderman O'Neil stated I was just going to say, to me, reading the woman's letter, it looks like it's a speed issue and hopefully the Traffic Division of the Police Department has noted that and there might be some enforcement there and I am a true fan of enforcement, and writing tickets slows people down. Lights and that don't, so I think without having to make a commit to lights and all that, I think if...I'm sure Lieutenant Hopkins is on top of that and there'll be some speed enforcement there soon. Writing a few tickets to slow some people down. So thank you, Mr. Chairman.

Alderman Long stated through the advisement of the Chairman, I mean I'll be speaking to Jim with respect to hash marks or some crosswalk signs, signage there and see if that would help slow things down, or let people know.

Chairman Osborne asked Mr. Hoben, do you want to come up please?

Mr. James Hoben, Deputy Traffic Director, stated that's something we could look at in the springtime. We could do the signs and get that identified and we could go with the hash marks in the springtime.

Chairman Osborne stated I think they would do well there because it is crossed quite bit there. There's a lot of people that cross at that intersection and I think it would be more visible with larger hash marks in that area, along with pedestrian signs, or course not the ones in the middle of the road now. I'm talking about the ones that are off to the side.

On motion of Alderman Long, duly seconded by Alderman O'Neil, it was voted to receive and file this item.

Chairman Osborne addressed item 6 of the agenda:

6. Communication from John and Deb Coon requesting the current “No Parking Signs” on McQuesten Street currently in place remain.

On motion of Alderman O’Neil, duly seconded by Alderman Shea it was moved to discuss this item.

Alderman O’Neil stated I don’t know if Alderman Smith has a position on this. It’s his ward. I believe it is...McQuesten Street. And I apologize. I saw Alderman Smith yesterday and did not ask him about this.

Alderman Smith stated thank you, Mr. Chairman. This situation occurred, as you well know in the correspondence with the Mayor, with the Police Department, and so forth. I did go down there. It’s the end of a dead end street and they were not getting their mail. People were parking in front of their house and driveway, and I thought that the best situation would be no parking in front of the house. What transpired since then, the neighbors across the way want no parking. But I’d just like to say one thing. On the left hand side of the street, we have no parking from Second Street down to, I think it’s Hill, because of businesses there, but also all the hydrants are on that side of the street. So, I condone with the Coons and hope that it stays no parking.

Alderman O’Neil asked Mr. Chairman, can I ask a question of Alderman Smith? I’m not sure then, I guess, in reading all this, what prompted Mr. and Mrs. Coon to have to respond. Did somebody suggest the signs be taken down?

Alderman Smith responded yes. The neighbors across the street...there’s two neighbors...we did meet with Jim Hoben, myself and all the neighbors, and we couldn’t come to any finalization. There was a little bit of disagreement, a friendly disagreement, but looking at the situation, even helping out the Highway Department, plowing and so forth like that, it seems very reasonable that we’d have no parking in this one individual home at the end of the dead end.

Alderman O’Neil stated so just for clarification if I may, your recommendation is, leave it as is. Leave the signs in place.

Alderman Smith stated that’s correct.

Chairman Osborne stated I just want to say this. I spoke with this woman for about a half an hour on the phone, and I guess the problem there is that evidently the residents on the opposite side of the street I guess are kind of making it hard for everybody around there or something, but anyway, Mr. Hoben, what's the size of that street?

Mr. Hoben stated it's a 30-foot street.

Chairman Osborne stated so it's a very narrow street. And the parking now is on both sides...about three quarters of the parking on one side of that street there's no parking anyway. Is that right?

Mr. Hoben stated well just in front of their houses there's no parking.

Chairman Osborne stated just in front of the house.

Mr. Hoben stated from that block down.

Chairman Osborne stated and people have been calling. The rest of the people I guess don't want any parking either on that side of the street, from what I gather.

Mr. Hoben stated they would like the whole street posted.

Chairman Osborne stated what I recommend, where it's a small street like that, I've done a couple in my ward, for safety reasons, for fire trucks and ambulances and so on and so forth, I think if the people on that side of the street, which she said she would...Is she here this evening by the way?

Mr. Hoben stated yes she is.

Chairman Osborne stated oh, okay. Would you come on up, please? Mrs. Coon, maybe you could explain what you explained to me on the telephone about one side of the street whereas a lot of the people there don't really much care about having parking in front of their home either.

Mrs. Coon stated what's happened is there is no parking that we just recently had put in place on the bottom half of the street, which is by the dead end, which is where I live. There's already no parking up on the upper half of the street where Empire Cars is. So our street's like a 3-block length. So essentially right now we have no parking on the first half of the block. The middle block is open for parking, and then the last half, which is where I am, is now says no parking. So people are parking all over the place. They're parking on people's lawns. They're

blocking mailboxes and everything else like that. I noticed that the width of the street is very narrow and the fire hydrants that we have now are all on my side of the street, the left side. So when I sent my letter, requesting to keep my signs in place because I was under the assumption that my neighbors were going to send a letter to you, telling you that they wanted it removed. So what I did was I sent my letter in case they sent their letter so that you guys would know how we felt about our side. But looking at the safety, and the fire hydrants only on my side, we think that it would actually be better if we had no parking the whole length on the left side.

Chairman Osborne stated that's what I mentioned to you, isn't it? So I think it's the right thing to do also, because you'll have parking on one side. I guess people will have to share it, but in that situation where you have three-quarters of the street, like I said at the first here, with no parking anyway, and then you've got something just sticking in the middle with parking it's kind of...and then when it snows in the wintertime, you get big snow banks on both sides and if you put cars on both sides in that middle, you're not going to get a fire truck through there.

Mrs. Coon stated exactly. As it is now, with the way people park, if a fire truck were to come down there now, they wouldn't be able to get through.

Chairman Osborne stated true. I haven't even been there but I know the situation.

Mrs. Coon stated I mean it's a very small residential street. There's no sidewalks. That's why my front lawn has been torn up twice because in order to not be parked too much in the street they park on people's lawns.

Chairman Osborne stated nobody on that side of the street has any problem with the no parking on your side of the street.

Mrs. Coon stated no one has said anything to me or anybody else...it's everybody else on the other side.

Chairman Osborne asked what are they saying on the other side?

Mrs. Coon stated they're the ones we had that meeting in December because they wanted...the people on the other side across the street from me because we had our no parking signs put up they called our Alderman and then there was a meeting in December because they wanted either the whole street marked no parking or our signs taken down. It was kind of like well that's not fair if they have it and we don't have it.

Alderman Osborne asked why would they want no parking on their side when they're trying to steal your parking...I don't understand that one.

Mrs. Coon stated I have no idea.

Chairman Osborne stated plus the fact that the fire hydrants are on your side so the safety is your side that we're worried about...that's why I made the recommendation of your side.

Alderman O'Neil stated we have a recommendation from the Ward Aldermen to support Mr. and Mrs. Coon's letter...why don't we just act on that. I'll move on that. Alderman Shea duly seconded the motion.

Chairman Osborne asked Alderman Smith what is your recommendation?

Alderman Smith replied that is my recommendation that we have no parking on the north side of McQuesten Street from Second to the dead end.

Chairman Osborne stated so you want all no parking all on one side like what I'm talking about.

Alderman Smith stated yes that is correct.

Alderman Shea asked can you put no parking in front of residences that don't want to have no parking in front of their residences or do you have to check with them first.

Chairman Osborne stated she did check with them.

Alderman Shea stated to check with someone and to not have it written is not too much authorization.

Chairman Osborne stated what we're talking about here, Mr. Shea, is a safety issue.

Alderman Shea stated what I'm asking is is it possible to put a no parking sign in front of people's residences without their getting approval.

Chairman Osborne stated it's up to us.

Alderman Shea stated oh it's up to the City.

Alderman O'Neil stated Alderman Smith hasn't even had a chance to talk with these other people about putting no parking.

Chairman Osborne stated I'm just asking what his recommendation is.

Alderman O'Neil stated his recommendation was to support Mrs. Coon's letter saying keeping the signs as they are...he isn't recommending doing the...

Chairman Osborne stated she's telling me now that she wants to make it no parking on one side.

Alderman O'Neil stated Alderman Smith hasn't had...I just asked him...hasn't had a chance to talk with those other residents about that.

Alderman Smith interjected Mr. Chairman if I may, please. Our problem was Empire Auto Sales down at McQuesten and Second Streets...I don't have to tell you how many times Jim Hoben and I met with the individuals...probably four or five times so we had to put in no parking for the first block. I haven't had a chance to sit down...I would just like to have the situation stay as it is, no parking in front of the residence as it is now.

Chairman Osborne stated that's fine with me, it's your ward. I'm not here to...

Alderman Smith stated if there's any other complaints we can readdress it at another time.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

Chairman Osborne addressed item 7 of the agenda:

7. Communication from Joe Morse submitting recommendations to help alleviate the dangerous situation at the intersection of Valley and Massabesic Street and Tarrytown Road.

Alderman Shea moved for discussion, Alderman Long duly seconded the motion. There being none opposed, the motion carried.

Alderman Shea stated I'm not sure if Mr. Morse is here...not being here maybe Lt. Hopkins can come up. We had a conversation regarding the number of incidences that involved either accidents and so forth and according to his letter which we

appreciate receiving and it well written and well received could you review with us what kinds of situations have existed there and the kind of recommendation you thought might be helpful.

Lt. Jonathan Hopkins stated I looked at the accidents for the past 2005/2006 and there are a total of 13 accidents at that intersection...it's a hard intersection to run because there's a couple of different streets there but at Tarrytown and Massabesic and Valley and Massabesic...there were 11 accidents at Valley and Massabesic and 5 at Tarrytown. A lot of those accidents were clear with exchange of information or canceled. A total of six reports were taken, only one with injury at Valley and Massabesic and a total of 3 reports at the other intersection. I don't really see a need to make any changes there right now. I haven't been able to get out of the Police station to go see this man and see exactly what his concerns are but based on the information I don't see a need to change anything there right now. I think if you change that right turn sign it's going to back up traffic on Massabesic Street and make it more hazardous to get in and out of the side streets and the gas station business that's there. At least with the right turn signal there now, a right turn on red between those hours those cars can continue to flow as traffic permits and I wouldn't make any changes at this time...I'll keep an eye on it and if I see any problems or when I get a chance to get out and speak with this man if he can explain a little bit better to me then I'll come back to you and make some recommendations then.

Alderman Shea stated what I'd like to see is recognition of the letter and not receive and file it but table it and maybe study the issue and maybe in six months or whatever time there are additional information revisit this.

Lt. Hopkins stated that's fine...that would give me a chance to monitor that intersection and when I see reports come in for accidents in that area I can pull them out and read them and see what the exact cause of the accident was or the problem and that will give me some time to get some more stats but I don't see a need at this time based on what I have to make any changes there.

Alderman Shea moved to table. Alderman O'Neil duly seconded the motion.

Alderman O'Neil stated the only...I'm in that area quite often in all directions...the only...and I don't see this regularly but I believe if you're southbound on Tarrytown to the intersection it says no turn on red I believe...you do see some people make the hard 90 degree turn to head westerly on Massabesic and on

occasion I have seen people take the right turn thinking...paying no attention to the sign...taking the right turn on red and going westerly on Valley...do any of the accidents...I know they're very limited reflect that at all?

Lt. Hopkins replied no they don't...that sign was put there at my recommendation years ago and I talk to Peter Capano from the Highway Department about it when they were redoing that intersection I was working a traffic detail there and we were concerned that people would take a right turn onto Valley Street and not Massabesic Street so we had that sign posted.

Alderman O'Neil stated that may be just in my observations living up near there and on that road regularly could be the only violations that I see happening...is that southbound on Tarrytown making that right turn on red even though it says not to. So, if you could take a look at that from an enforcement standpoint. Thank you, Mr. Chairman.

Chairman Osborne stated I think the reason that sign was put there in the first place is because of the backup on Valley Street, true.

Lt. Hopkins stated right...traffic will backup.

Chairman Osborne stated Mr. Morin's garage...they're unable to get in and out of there and there's quite a tie up.

Alderman O'Neil stated there's another one if you're on Tarrytown Road you come to the intersection...there's a no turn on red I believe so that you're right at Billy's Sports Bar and I do see people run that on occasion and a couple of times I've seen people take the Valley Street right turn off of it. I throw that out but no accidents have been because of that. Thank you, Lieutenant.

Chairman Osborne called for a vote on the motion to table. There being none opposed, the motion carried.

Chairman Osborne addressed item 8 of the agenda:

8. Communication from Kenneth Rhodes requesting that "No Parking" signs be installed on both sides of Karatzas Avenue.

Mr. Hoben stated that is already legally ordained both sides.

Alderman O'Neil stated yes...wasn't there some neighbor dispute up there or something. I thought we already took care of this.

Alderman Roy stated just as a confirmation, Mr. Chair, can we go ahead and improve it...reconfirm it by vote.

Alderman O'Neil stated it's already posted isn't it, Jim.

Alderman Roy stated then you're comfortable Jim that we don't need to act on this.

Mr. Hoben stated it's in the database.

Alderman O'Neil asked can somebody just let Mr. Rhodes know that that has in fact already happened.

Alderman Shea stated I did take a ride up there and there were no parking signs posted already.

Alderman O'Neil moved to receive and file. Alderman Shea duly seconded the motion. There being none opposed, the motion carried.

Chairman Osborne addressed item 9 of the agenda:

9. Communication from Robert Tarr submitting recommendations for various concerns regarding intersections located within Ward 5.

Chairman Osborne stated Mr. Tarr would you please step up. You brought this into us three or four weeks ago I guess and we just want an answer to your concerns in Ward 5.

Mr. Robert Tarr stated yes, Mr. Chairman, and I also have some updates as well that I'd like to handout this evening.

Chairman Osborne stated let's start with what you had first, okay. Mr. Hoben you have his sheet also don't you.

Mr. Hoben replied yes I do.

Chairman Osborne stated first we're talking about Wilson and Spruce Streets intersection.

Mr. Tarr stated that is correct. Currently, there has been concerns throughout the residents that starting back in October of 2006 and following through into December of 2006 at random there were duplicating stop signs popping up everywhere. As you see in illustrations 1.0 and 1.1 it's just a current example of consistency that's not there. As you're traveling on Wilson Street heading north there's duplicate stop signs...it's leading to confusion that people think Wilson is a one way street because the two stop signs are facing both ways. As you look further north up to Lake and Wilson Street there's only one stop sign facing the 4-way traffic at that time. In illustration 1.2 is you're going south on Wilson again coming from Lake and Wilson there's only one stop sign but as you proceed into the Spruce and Wilson Streets area there's duplicate stop signs. They're also random throughout the City especially on Cedar and Lincoln Streets...there are six stop signs located at that intersection...eight is classified under the City Ordinances Chapter 70.06 that it is an intersection and it is a 4-way, however, the concerns of the residents is why do we need duplicate stop signs on the north and south facing the street of Lincoln.

Chairman Osborne interjected can we take one street at a time, Sir. Do you want to go back to Wilson Street.

Mr. Tarr stated Wilson and Spruce...again it's our recommendation that the duplication of the signs be removed because they're tending to lead to confusion.

Chairman Osborne stated okay you can stop there. Mr. Hoben do you want to answer these signs on Wilson.

Mr. Hoben stated backup stop signs are state approved.

Chairman Osborne asked how long have they been there?

Mr. Hoben replied some of those backup signs have been there since 1981.

Chairman Osborne asked how long have you lived in the ward, Mr. Tarr?

Mr. Tarr replied I've lived in the ward for 10 years, Mr. Chairman, and just recently these backup signs have been just put there. When the reconstruction of the sidewalks and stuff.

Chairman Osborne stated he was just telling me that they're been there since 1981.

Mr. Tarr stated that's not correct, Sir, because these pictures were just taken recently and the signs were there. I have pictures that show...

Chairman Osborne stated you're talking about the stop signs, right.

Mr. Tarr stated yes the stop signs.

Chairman Osborne stated the ones that are facing on Wilson Street, heading north.

Mr. Tarr stated the duplicated signs that's on the opposite side.

Chairman Osborne stated they're called backups.

Mr. Tarr stated that's not been there for sometime. Event he crossing guard who originates that corner has now seen a duplicated sign. He was the one who first pointed it out to me that it was placed there sometime in December. So, the backup sign all of a sudden showed up.

Chairman Osborne stated I've always seen it there myself. This is back in 1981, Mr. Hoben.

Mr. Hoben stated and one in 1983.

Alderman O'Neil stated Mr. Chairman if I might.

Chairman Osborne stated let me finish this.

Alderman O'Neil stated I might have some supporting information. I've been on and off over the years a member of the Traffic Committee and I believe Spruce and Lake Avenue have been some of our most dangerous and they may have been some of the first intersections especially Spruce because of parking where second stop signs were put up...some of that might go back to...I started serving in the mid-80's some of it that I remember there so we generally have not put up second stop signs unless there was a reason usually at the recommendation of Traffic Division or the Police Department.

Chairman Osborne stated there was only one that I put in myself a couple of years ago...on Cedar and Wilson because the school is right there. I put up a backup stop sign for the safety of the kids crossing there. I was the one that put up all of the 4-way stop signs on all of the ones surrounding Wilson School back in the early 1980's.

Mr. Tarr stated I understand that. I'm talking about Cedar and Lincoln.

Chairman Osborne stated safety is number one and I think what you're saying about the one-way streets...it looks like a one-way street you said.

Mr. Tarr stated yes.

Chairman Osborne stated that's because they didn't have time last year to do the double yellows in each one of those areas and that makes a difference...when you put a double yellow coming out from the street then people cross the double yellow then they've got to know it's not a one-way street. I have lived there all my life and I've never seen anybody telling me that they thought that was a one-way street.

Mr. Tarr stated it's just confusing.

Chairman Osborne stated let's not start an argument here but go ahead.

Mr. Tarr stated we just feel as residents that again it's a cost thing for us. You call them backup stop signs. We already have two blinking lights at the Wilson and Spruce Streets area.

Chairman Osborne stated I had those installed also year's ago.

Mr. Tarr stated I know...they've been there for many, many years. Again, like I said the backup stop signs we just don't understand why there's the need for additional stop signs when other intersections do not display them as well. Surely there's been accidents on Lake and Wilson Street but there are no duplicate stop signs, no backup stop signs.

Chairman Osborne interjected okay let's do this, Mr. Tarr. We have a big agenda here...I want to answer every one of your questions here. I'm not trying to ignore you but we could talk all night long about this and Mr. Hoben's here and he can answer what years they were put there and I'm sure he's not sitting there lying about it.

Mr. Tarr stated I didn't say that.

Chairman Osborne stated no but anyway in a way somebody's saying it...can we go forward now...let's take Wilson and Spruce...oh, we did that one, right.

Mr. Tarr stated moving onto the next concern is that the location of the residents of 424 Wilson Street...I've spoken several times to the woman who's been there and even spoken to some of the administrators and teachers who have been at that school for many, many years. Right there at the intersection of Cedar and Wilson for a long time and I'm talking 2006 at this time there were no signage's at all...people including administration and staff were parking right next to that residence indicated by this picture...currently, around December there were three non parking anytime signs placed within approximately 50 feet of each other in concession of one another. Just recently as my updates shows in the picture these signs have been removed, however, now there are two larger no parking anytime signs in there. The signs originally were 12 x 18 now they are larger no parking anytime signs that have been replaced there. Again, repetitious.

Chairman Osborne stated there's only two signs there now, Sir...there's only two large one. There was always a no parking for a driveway here...they've been there for a long time and then we pulled those down and we put no parking probably 75 feet or so. The reason that was put there was to clear that corner. What we had there when they were parking on that side...the teachers, etc. were parking over there and it made it very tight to get around that corner. So, I backed it up to where it originally was and had that done.

Mr. Tarr stated I see that. It's just that is was a concern for us as residents of that considering the icy conditions we just recently had...teachers as you can see in your current picture...the vehicles are pointed way down the street...made it very difficult to pass to the school. We are recommending that just one sign 70 feet from the angle of that corner no parking here to corner be placed there instead of two of those signs. The lady does not use her rear egress in the back, it's not a driveway, it is not tarred, it is not even being used anymore, she doesn't even use it.

Chairman Osborne stated regardless of that, Mr. Tarr, it will be no parking from where that sign is to the corner whether she can use the driveway or she can't use it...if it wasn't even there it would be the same way. I'm not saying this for her driveway I'm just saying this to clear the corner.

Mr. Tarr stated we understand one sign is fine what we're asking is if the other sign can be removed because it's repetitious and there's two signs there that are saying no parking anytime or you can say no parking in between signs.

Chairman Osborne stated I have an answer but, Mr. Hoben.

Mr. Hoben stated when you get to the length of the footage on those you actually need the two signs...some of the cases have been thrown out of court saying there's no sign. Some of the officers will tell you they will not write a ticket because the sign isn't there.

Chairman Osborne stated okay I guess that answers that one. Let's take the next one, Mr. Tarr.

Mr. Tarr stating facing east on Spruce Street near the intersection of Spruce and Wilson. Again, there's a no parking anytime sign...again repetition...one sign has been removed and there is a no parking sign there and the MTA bus sign...that is fine within the understanding of the residents, however, again like we said throughout the wards we've seen that an MTA bus sign has a no parking anytime or no parking here to corner sign mounted to the same pole. Again, we're talking about cost effectiveness and repetition. It's just a concern for us as residents that multiple signs are put up and we've looked on line, we've looked throughout the Charter to try to figure out what the ordinances are that pertain to these things. For now, we have no problem with that one sign, the other sign has been removed so we can consider that one corrected.

Chairman Osborne stated I think the problem there, Mr. Tarr, is with construction on that street and all of the signs were all down. So, it was kind of a mess. Is that right, Mr. Hoben?

Mr. Hoben stated yes they were for quite awhile.

Chairman Osborne stated and now it's pretty well put up-to-date because I had the other side back where...it was ordinance and you didn't think it was but it was. I know it was ordinance to move...again, to clear those corners back so they could see when they're coming up Wilson south and north they could see down Spruce Street...gave them time to see something coming up the street. Before they were parking up too close and it was murder trying to get out of that intersection. So, that's the reason why it's pushed back on both sides and I think all the signs there now is sufficient and okay. Anything else, Mr. Tarr?

Mr. Tarr stated we do have one update and I'll hand this to Mr. Hoben here he can take a look at this and I'll pass it to you gentlemen as well. There was...after the removal of the sign I just mentioned on the east street side after that removal of that sign there were two more no parking anytime signs placed in front of 346 and 348 Spruce Street. As you'll see in the update a lady had come home after going to work that day, she called me up and she had mentioned she had received a parking violation because the signs weren't there that morning and then they were.

As you can see through the update where the vehicles are parked, they're parked between the signs because obviously they weren't there in the morning and then the vehicles parked there between them.

Chairman Osborne interjected okay let me answer that one for you. I just got through explaining that to you. There's an ordinance that was put in quite a while ago to set back from Wilson Street all the way back on the north side where you see that sign...those two cars there weren't suppose to be there. There's a sign posted there so why did they park there and why did they call you and not me by the way I'm just curious about that one.

Mr. Tarr stated I couldn't comment on that right now I just know that they called me because I've been out in the community walking a bit and just happened to be passing conversation. The concern is that the 346 and 348 only have about three parking spaces in the alleyway for the residences so if anybody were to come by to visit or whatever they have to park further down the street. Clearly the distance again 70 feet from the curb in gives you clearly enough visibility to see when you're coming down Wilson Street either going south or north.

Chairman Osborne stated before the construction that's the way it was so all of a sudden now it's not warranted.

Mr. Tarr stated again, Mr. Chairman, with all due respect I lived in this ward for 10 years and yet...

Chairman Osborne interjected I've lived in it 67 years so don't feel bad.

Mr. Tarr stated again with all due respect I've lived here for 10 years and it's taken 10 years to get our sidewalks cleaned up. In the 10 years that I've lived here maybe apparently through the ordinances those signs were missing.

Chairman Osborne interjected because of the construction...that's what I explained to you.

Mr. Tarr stated but my question is why does it take 10 years to replace signs if again like I said it took 10 years to replace the sidewalks why were they not put up.

Chairman Osborne stated I don't think that's true...they've only been down as long as they started the construction.

Alderman O'Neil stated Mr. Tarr have you picked up the phone and called Alderman Osborne on any of these issues.

Chairman Osborne stated I was going to get to that Mr. O'Neil.

Alderman O'Neil stated this is very not typical that we debate individual issues.

Chairman Osborne stated I'm just trying to explain.

Alderman O'Neil stated no the point is usually you're probably one of the best Alderman of bringing in recommendations to improve people's...

Chairman Osborne interjected I like to let the people speak, I have no problem with it.

Alderman O'Neil stated no but it's a lot of he said, she said here and I wish you'd sit down with Alderman Osborne and work this out than sit here and say well the sign went up, it didn't go up and all that stuff.

Mr. Tarr stated if I may answer that, Alderman O'Neil. As you mentioned why haven't I called Mr. Osborne...as of late and in my 10 years of being here in the ward I have spoken to Mr. Osborne several times on several things...we have discussed things, there have been things that come up in the paper and we've asked why somebody said that and again it's their opinions, it's their choices to speak, if I'm out doing my neighborhood just walking through doing something in regard to safety or something and the conversation just comes up. Again, speaking for myself many of us in the ward feel that...

Chairman Osborne asked "who's many of us"...I don't even want to debate this anymore.

Alderman O'Neil stated my question is has he picked up the phone and called you and the answer sounds like no.

Chairman Osborne stated I understand that I was going to say the same thing at the end. I understand that it doesn't bother me that much. I know what I do in the ward.

Mr. Tarr stated okay from now on if we see any duplicate signs we'll call you Mr. Osborne.

Chairman Osborne stated all the times you did contact me though Mr. Tarr I want you to be very truthful about this...the things that you brought up to me I took care of every one of them didn't I.

Mr. Tarr stated you have been very compliant, yes we have agreed with that and I'm not saying that and I'm not saying that I'm just saying...

Chairman Osborne interjected okay that's all I wanted to know. Is there anything new besides what you brought in here.

Mr. Tarr stated currently that's just the thing...again, it's repetitious...getting cost effectiveness is our concern...

Chairman Osborne interjected safety is our concern, Sir. I think you forgot about my street down there on Spruce and Lincoln.

Mr. Tarr stated Spruce and Lincoln.

Chairman Osborne stated I mean Cedar and Lincoln.

Mr. Tarr stated Cedar and Lincoln...the six stop signs...again, you call them backup stop signs.

Chairman Osborne stated there's just two...well there's six counting the other way.

Mr. Tarr stated there's six yes. If you're going north and south on Lincoln Street there are two now facing you...again, the concern was with residents and even live next door to you that again just comes up in idle conversation.

Chairman Osborne stated okay the only thing that's missing there is a double yellow lines and I think that will suffice...they won't think it's a one way.

Mr. Tarr asked we're just asking why are there no backup stop signs on the Cedar Street side.

Chairman Osborne stated because there are cruisers that sit up on Cedar Street almost every day of the week and do you know how many people go through those stop signs even with four of them there...they make a fortune on that corner. I can sit there and I can pick off 10 cars a day going down there...what you're talking about with the 4-way stop signs. So, that's your answer. Okay, Sir, thank you very much. Is there anything else, any other street.

Mr. Tarr stated no, Sir and I will continue to debate this later. Thank you.

Chairman Osborne stated please get in touch with me. I'll be glad to answer but you don't call me.

Mr. Tarr stated I have a petition to file with you. Thank you, Sir.

10. Chairman Osborne advised that the Traffic Division has submitted an agenda, which needs to be addressed as follows:

Chairman Osborne stated we are going to take these one at a time.

Alderman O'Neil asked can we move on it as a package, Mr. Chairman?

Chairman Osborne replied no I would rather not because of the problems we've had in the past with this where people just don't see or they skip over it or whatever.

Alderman O'Neil stated I have read them.

CROSSWALKS:

On Elm Street, north and south of Carpenter Street

On Carpenter Street, east of Elm Street

On Readey Street, west of Elm Street

Alderman Roy

ONE-WAY STREET:

River Front Drive, circular portion only, commencing at the southern extension, northerly, thence westerly, thence southerly, thence easterly, ending at the southern extension

Alderman Forest

STOP SIGNS (EMERGENCY ORDINANCE):

On River Front Drive at River Front Drive Extension, northwest corner

Alderman Forest

STOP SIGNS:

On Sylvan Lane at Pondview Lane, southwest corner

Alderman Forest

RESCIND STOP SIGNS:

On Sylvan Lane at Pondview Lane, southeast corner

ONE-HOUR PARKING:

On Main Street, west side, from Sullivan Street to Hecker Street
Alderman Thibault

RESCIND ONE-HOUR PARKING:

On Main Street, west side from a point 150 feet south of Sullivan Street to Hecker Street (ordinance number not yet assigned)
Alderman Thibault

RESCIND NO PARKING ANYTIME:

On Main Street, west side, from Sullivan Street to a point 150 feet south (ordinance number not yet assigned)
Alderman Thibault

PARK 30-MINUTES - BUS TERMINAL BUSINESS ONLY:

Manchester Transportation Center (Canal & Granite Streets) – north end of lot
(4 spaces)
Alderman Long

PARK 30-MINUTES - VAN ACCESSIBLE PARKING SPACE – BUS TERMINAL BUSINESS ONLY:

Manchester Transportation Center (Canal & Granite Streets) – south end of lot
(1 space)
Alderman Long

NO STOPPING, STANDING OR PARKING:

On Beech Street, east side, from Lowell Street to Amherst Street
Alderman Duval

NO PARKING ANYTIME:

On Walnut Hill Avenue, north side, from a point 215 feet east of North Russell Street to a point 60 feet east
Alderman Roy

On Beech Street, east side, from Webster Street to Lowell Street
Alderman Duval

On Massabesic Street, west side, from Summer Street to a point 36 feet south
Alderman Osborne

NO PARKING ANYTIME (EMERGENCY ORDINANCE):

On Old Falls Road, west side, from Massabesic Street to a point 128 feet northeast
Alderman Osborne

On Lakeside Drive, both sides, from Londonderry Turnpike to a point 215 feet
west
Alderman Pinard

**NO PARKING (8AM-5PM/MONDAY-FRIDAY/EMERGENCY
ORDINANCE):**

On Old Falls Road, east side, from a point 90 feet northeast of Massabesic Street
to a point 22 feet north
Alderman Osborne

**NO PARKING (THURSDAY 3PM-5PM/SATURDAY 9AM-5PM/
EMERGENCY ORDINANCE):**

On Lakeside Drive, both sides, from a point 215 feet west of the Londonderry
Turnpike to a point 390 feet west
Alderman Pinard

RESCIND NO PARKING ANYTIME:

On Beech Street, east side, from Webster Street to Amherst Street (ORD. 2622)
Alderman Duval

**RESCIND NO PARKING (THURSDAY 3PM-5PM/SATURDAY 9AM/5PM/
EMERGENCY ORDINANCE):**

On Lakeside Drive, both sides, from 28 By-Pass to a point 605 feet west
(ORD. 9066)
Alderman Pinard

ADDENDUM

**RESCIND NO PARKING – LOADING ZONE (MONDAY-FRIDAY,
8AM-5PM)**

On Merrimack Street, north side, from a point 100 feet east of Elm Street to a
point 45 feet east (ORD. 6499)
Alderman Long

NO PARKING ANYTIME (7AM-10AM) – NO PARKING LOADING ZONE

(MONDAY-FRIDAY, 10AM-5PM)

On Merrimack Street, north side, from a point 100 feet east of Elm Street to a point 45 feet east

Alderman Long

SCHOOL ZONE ESTABLISHED

Mount Saint Mary's Academy

On Elm Street, north and south of Carpenter Street

On Carpenter Street, east of Elm Street

On Readey Street, west of Elm Street

Alderman Roy

Alderman O'Neil moved to approve the Traffic Division agenda and addendum as submitted. Alderman Roy duly seconded the motion.

Alderman Roy stated the first items are crosswalks...one that was requested on Elm Street by me but my questions are going to be broader. I think three, four maybe five meetings ago Alderman Long and I talked to you about establishing a design for crosswalks which has since been accomplished as well as the in road state law crosswalk signs...stopping for pedestrians in crosswalks. Could you give us an update as to what's changed since that meeting and I believe your answer is going to be not much...correct me if I'm wrong...but I'd also like to know where they're being used in the City, who's purchased them if it hasn't been Traffic and what is our policy on them. Currently, they're used throughout Hooksett with Southern NH which borders River Road in the northern part of my ward, I noticed they're at Derryfield Park across from Trinity on Bridge, they're at Weston School...it seems like they're here but we're being told that we can't get them at other places. So, if you could just give us an update as to where they're used, when they're used and how they're used.

Mr. Hoben stated the Traffic Division currently doesn't use any. These are all taken care of by a caretaker. Security takes it in at night according to Lt. Hopkins. I believe Parks and Recreation has them up on Mammoth Road and they take care of those...Weston School...it must be the school. This is something we've tried before downtown on Elm Street...we had caretakers between Merrimack and Hanover Street on Elm Street for maybe a year or so and then that ended...they either got broken or the people stopped doing it. We have tried it throughout the City but they end up getting hit and banged up and we also had them on Bridge and Belmont where Alderman Duval had his deli there...he was the caretaker...finally he gave up on it because they got hit so many times and they were stolen and dragged around...we'd come down, repair them, take them back and it would happen again. So, at the very least you're going to need a caretaker of these things.

Alderman Roy stated I disagree with you. I see them and they don't go in at night at Weston School, they don't go in at night at Derryfield Park. I think if we had the Parks Director here which I wish we did you'd find that they get put out and they stay out. I was driving on Mammoth Road well after I knew every Park's employee was off duty the other night and they were still out. I find it difficult that we have situations where I believe in the northern part of Ward 3 and around our school zones that these would be highly effective and it seems like they are in some places but they're not in others and to me it's highly frustrating. I know personally and I think I'm a good judge of the type of constituent I have in Ward 1 that if there's a sign in the middle of the road people are going to slow down and realize there's a crosswalk. With the salt on the roads and with traffic and the limited resources of repainting the roads and I know that's not your fault our crosswalks are hard to see and I just believe those signs give it a little bit of added attention that slows people down and make it more obvious and this isn't a battle that I think I'm going to let go of anytime and just to drive my point home when Alderman Osborne's ward was having trouble with the 4-way stop on Massabesic and Cypress one of the initial changes was someone...whether it was Traffic or Police took a stop sign welded to a vehicle rim and put it in the center of Massabesic Street and that's not exactly an approved design for the middle of a road but it was highly effective. These are designs, the vehicles can run over them, they're designed to do minimum damage but they're designed for maximum visibility and I'd like to see and I don't know if I need a motion from this Board but I'd like to see at least as we come into spring a lot of our school zones and high traffic zones get them and if we do it city wide and we lose 5 or 10 a year I'm sure your sign budget...you'll ask us for an increase but I'm sure you'll find that if there's safety involved you'll find support of Aldermen.

Chairman Osborne stated so what do you think a motion to table and get further study from it from the Police Department, Traffic and so on and so forth...want to go through it again.

Alderman Roy stated we don't need a motion. I'd like to approve the crosswalks but I think in the near future I don't think they should be out through the winter but I think in the very near future we need to take a serious look at funding that as our Board and get comments possibly from our Police Department and Traffic as to...they're being used in the City and I think they're being used effectively. But, the City's not using them and that's the point that Jim's now made clear.

Chairman Osborne stated it's taking care of who's going to bring them in, who's going to take them out.

Alderman Roy stated in most places they don't come out, Alderman, they just stay there and if they get run over...

Chairman Osborne asked where are they now?

Alderman Roy replied they're on Hanover Street in front of Weston School, Derryfield...

Chairman Osborne asked did you take a look at it? I don't even know what it is, I don't even know what the sign says. Okay, whatever you'd like. What would you like to do?

Alderman Roy replied I would again ask that Director Hoben works with the Police Department and comes back with some proposal.

Chairman Osborne stated that's what I just said okay. You can take that in and come back to us.

City Clerk Bernier stated there's no need for a motion on that I believe the message is clear.

Alderman Shea stated I think my understanding is that the Ash Street School has been sold...is that correct.

Chairman Osborne stated supposedly today.

Alderman Shea stated I think that there should be some thought given to what's going to happen now that it's been sold because I think we all agree that there's going to be a problem once it's sold and the people who own that are going to say to the students from Central High School that park there are going to be asked to leave and they're going to find that it's going to be extremely difficult to park on say Ash Street or Beech Street. So, I think it's a problem that should be thought about at least from the parking point of view and I don't know who to turn it to but you're in charge of parking/traffic, Jim, so you're going to be inundated with concerns and problems and I'm not sure what we'll have to do.

Chairman Osborne stated I think we'll cross that bridge when we get to it. But, I think Mr. Hoben can also talk with Alderman Duval and see what his thoughts are. So, we don't need a motion on that either.

Alderman Shea stated no just talk.

Chairman Osborne stated Jim I think you can talk to Mr. Duval and tell him the circumstances...if it's been sold, I don't know.

Mr. Hoben stated I think he's aware of it.

Chairman Osborne stated I'm sure he will be.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

Alderman Forest stated I know you've passed all of this but I have one request of the Chair. I know we passed a one way but I had also applied for an emergency stop sign at the northwest corner of that and I would appreciate it that this Committee takes a vote that when it goes into effect that the stop sign be removed...it will not be necessary. It was put there and apparently both of them ended up on the agenda at the same time.

Chairman Osborne stated Mr. Hoben you have the situation here.

Mr. Hoben stated yes we were going to do an emergency ordinance to remove it.

Alderman Forest stated the one way street has been passed so when it goes into effect the stop sign won't be necessary.

Mr. Hoben stated we can just remove it and do an emergency the same day.

11. Chairman Osborne advised that the Parking Manager has submitted an agenda, which needs to be addressed as follows:

a) Arms Parking Lot requests

Ms. Brandy Stanley, Parking Manager, stated I've received a request from Heidi Roy, Event Coordinator for three days to use Arms Parking Lot as follows:

May 6, 2007 – 10:30 AM till 4 PM	MS Walk
August 10, 2007 – 5 PM on	Bicycle Tour
August 11, 2007 – All Day	Bicycle Tour

I don't have a problem with using Arms Parking lot for those days.

Alderman Roy moved to approve such request. Alderman Shea duly seconded the motion. There being none opposed, the motion carried.

b) Pay & Display meter update

Ms. Stanley stated I'm reporting on December numbers. I'm not reporting on January that will probably happen at the full Board meeting next month because I don't have all of the numbers yet. During the implementation phase we had very, very few complaints from the public. Our Meter Greeters were an excellent success, they were very, very good with all the people on the street and they were able to minimize any problems that there may have been. Our revenue numbers did increase fairly significantly.

Chairman Osborne asked was it 21%?

Ms. Stanley replied 21% for the whole system.

Alderman Shea asked what are you comparing it to. I know it's gone up but what is your comparison based on?

Ms. Stanley stated what we did was I took the previous six months of total meter revenue and averaged it out and that's what I'm using as a benchmark for revenue increase.

Alderman Shea stated so you didn't really average the month itself from last year. You just averaged the six months that you said that's how you compared it, is that correct.

Ms. Stanley stated yes. The appearance of our sidewalks is much better since the meter poles have come out, we're excited because it's going to be much easier to remove the snow when it snows and like I said it looks a lot better. We're sort of a trendsetter. I've gotten calls and visits from a lot of other cities in New Hampshire that are actually going to go out for RFP's for these machines so that's something to be proud of.

Alderman O'Neil asked Brandy are you at liberty...I'm just curious to share who those might be.

Ms. Stanley stated Concord, Portsmouth and I've had discussions with, a couple of discussions with Nashua although I don't know if they're going to go forward.

Alderman O'Neil asked any other communities outside of New Hampshire to date?

Ms. Stanley replied not that I can recall.

Alderman O'Neil stated so it's Concord and Portsmouth.

Ms. Stanley stated that's directly related to our installation yes. Some of the problems that we found were a pretty significant lack of street lighting on several streets which made it very difficult and continues to make it very difficult for people to use the machines after dark. We're working with the manufacturer on installing an LED light strip on the top of the machine with a hood so that it will increase the illumination on the display panel. All the graphics on the display panel are reflective but the lighting is so poor on some of these streets that there's not even enough light to reflect off of them. So, obviously, a long-term solution is going to be more lighting. In the short-term we're going to look at these LED light strips.

Alderman Shea stated the street lights overall in Manchester are very poorly illuminated. Years back, I believe, one of the mayors decided that he wanted to save money from what I think and if you notice throughout the City the lighting is not very clear. So, it's not indigenous just to your area there...you could put them anywhere where there are street lights and you'd have a hard time. So, are they going to have stronger lighting put in that general area...is that what you're going to try to do or speak to the Highway Department about increasing the type of lighting or voltage.

Ms. Stanley stated I think we should address it with the Highway Department. Obviously, street lighting is a little bit...Obviously, I'm affected by it but it's not really my area of responsibility but I strongly believe that we should increase the light levels especially in the downtown core...Elm Street is okay but some of the other streets are very, very dark and I definitely want to schedule a meeting with someone at Highway to start looking at putting more lighting in.

Alderman Roy asked Brandy can you get those locations to us...I know you're probably going to work on this over the next month...maybe prior to our meeting. If you could identify those locations get them back to us and I'm sure Highway is going to come back with some short and long term suggestions but I'd like to know where you are having issues and what we can do to help you.

Ms. Stanley replied okay, we are going to look at it this week because we just found out about the LED light strips.

Alderman O'Neil stated I think what Brandy talked about the LED light strips I spoke to Brandy about one that I was aware if you can find the button and hit it it lights up the display screen but it doesn't help on either where you put your card in or the coins don't light up and unfortunately on Kosciuszko Street all the street lighting is on the other side so we are going to have some very unique situations that to address, but I need to give Brandy a lot of credit I was a doubter and she has done a great job in implementing this with very limited complaints.

Chairman Osborne asked what other areas do with this type of problem.

Ms. Stanley responded we haven't done a full audit in terms of the lighting but I know that Stark Street, Pleasant Street, Central Street, Merrimack Street are all particularly bad and they are fairly heavily utilized at night.

Chairman Osborne stated what I meant to say was other cities, what do they do.

Ms. Stanley responded that she had not found a single city that has this problem, oddly enough.

Chairman Osborne asked if they had different equipment.

Alderman Shea interjected stating no it goes back to the lighting Mr. Chairman, the lights are not strong enough.

Ms. Stanley advised that everyone else had the same equipment for the most part.

Alderman Shea noted that if you have strong streetlights they will reflect down below and the people who are looking there can get an extra amount of vision from it. The lighting in Manchester streetlight wise is very poor. Everyone agrees it's just for whatever reason they changed it to save money years back, I don't want to accuse anyone but they claim Mayor Shaw did it. He can answer me because he has past away, its unfortunate, I don't know if anyone was on the Board when they did that.

Alderman O'Neil stated we did at one time change the types of lights that we use in the City.

Ms. Stanley addressed the revenue results from the Pay & Display meters stating what we saw was a revenue increase of \$12,578 for the month of December. Which represents a 52% increase, and I have a typo in there (152 should read 52%) revenue increase for the 634 spaces that we replaced. And what that turns out to be is about 21% of total revenue including the single space meters. Now

one of the reasons it was 21% was because we had ticket ???for two weeks and we found a lot of people neglected to pay. We also had the Christmas Holiday and we had free parking on Thursday nights so we are expecting our revenues in January to exceed the 21% that we got in December. In terms of expenses related with the pay and displays our wireless communications are a flat rate of \$2,790 a month. What we saw was \$1,766 for the month in credit card rejects which is very high as a result of the fact that we are doing on line batch processing rather than real time credit card processing. We are looking at switching to real time credit card processing that will increase our wireless communications monthly charge by another \$1,300 however as you can see based on the number of rejects we got the net will be a positive one if we switch to on line transaction processing. So that's what we are looking at doing. Our credit card fees were about 35% of total credit card revenue which is very, very high. The average credit card transaction was 79 cents and total revenue that's processed with credit cards is about 21% of the total revenue that we get from the pay and displays. We are working with the bank on trying to reduce our fee structure. There is some issues about how these machines are classified and depending on how they are classified you can get a small ticket item rate of about 8 cents per transaction which it would probably be about 10% of the credit card revenue. We are working through that with the credit card companies and with VISA and MasterCard. Hopefully in the next month I'll have something better to report in terms of what the credit card fees are.

Chairman Osborne commented that the 35% is a lot of money.

Ms. Stanley agreed it was \$2,719 for December.

Chairman Osborne stated I think that because it's a dollar, a quarter, fifty cents and these companies go by volume but we do have a volume as a whole so maybe you can talk to them in that fashion.

Ms. Stanley responded we actually have gotten fairly good pricing in terms of our volume the problem is that the individual amount of the transaction is so small. For every time somebody uses a credit card I get a 20-cent flat charge, and then there is a percentage fee on top of that depending upon the amount of the charge. So for a 25-cent transaction I pretty much break even. So that is why we are interested in aggressively working with the banks and VISA and MasterCard to get those rates down.

Chairman Osborne noted that if it stayed this way it was worth to continue VISA or MasterCard.

Ms. Stanley responded it doesn't, we still make more money than we were before, but creates a customer service issue. Obviously one of the big selling points of these is the ability to use credit cards.

b) recommendation for Victory Garage management contract

Ms. Stanley stated the Victory Parking Garage, I sent a letter on December 19th in advance of the existing contract expiration which was December 31, 2006. I asked them to continue to operate the garage on a month to month basis, which basically means that we have the right to cancel them with a 30-day notice under the same terms that they are right now. What I would like to recommend is that the contract be cancelled and the Parking Division manage the garage in house. We have most of the resources and certainly the experience to manage the parking garage on our own. We would save probably about \$5,000 a year which isn't very much however we would be able to add some additional staff that would be able to support our other operations such as the meters, customer service, special events for the Verizon Arena and we think it would be a very good thing for us. What we would like to do in conjunction with this is relocate the parking division offices from the Traffic Department down to the Victory Parking Garage, it is difficult and will continue to be more difficult to manage our operation effectively from 2 miles away from downtown. Canceling the contract gives us an opportunity to move downtown and be in the middle of our operation so we really would like to be able to do that. We looked at other office space on the ground floor in downtown Manchester and we were actually unable to find any that was small enough for us. There is some office space on the second floor of the Margaritas building that is available for \$2,400 a month. However, I don't like the idea of operating on a second floor, because that doesn't make us pedestrian friendly, we would also have to be going back and forth to the garage constantly because issues come up at the garage all the time. So being in the garage is operationally the best thing for us. In order to be down there we would need to renovate the office space. I worked with Tim Clougherty in the Building Department and he has given me a couple of drawings for what we would do with the office space I believe I have included that in the packet. Construction would take 3 or 4 months and the total cost of the move would probably not exceed \$175,000. The money would come from our existing expense budget, after looking at it and projecting out what we are going to do in terms of expenses this year we are going to be under our expense budget by about \$215,000. Mostly do to payroll and some R&M things that are not going to happen. So we would like to use \$175,000 of that excess to renovate the parking garage so we can move down there. We'd like to convert the existing hourly employees that's a security guard, the garage staff, the cashier staff and the maintenance staff to city employees. I've worked with

Ginny Lamberton in making sure that we have adequate job descriptions and she has done that and submitted that to the HR Committee. We will probably not need the services of the garage manager as Denise Boutilier and I should be able to manage it if we are down there without the assistance of a garage manager. The other thing that we are proposing to do is add a night manager. What this night manager will do is manage the garage at night, will also provide technical support for the meters that break down after 3PM when our daytime meter techs leave which is actually becoming an issue because if one of the pay and display meters break down you have anywhere from 4 to 10 spaces that you don't have a meter covering. So it's an issue that needs to be addressed when the meters are being enforced. We will need a customer service representative to actually handle walk in traffic, answer questions and also provide segregation of duties which we pretty much don't have in terms of cash control right now because we don't have adequate staff and we'd like to add a part-time parking lot maintenance person to our staff. Currently, the parking lots are being maintained by the Highway Department and we're being billed for them. This would probably cost about the same maybe \$2,000 less but it would actually give us control all of our own maintenance. I think the rest of the stuff in your packet is just a spreadsheet with the expense information, the comparison of the expenses and the letter that I wrote on December 19th.

Chairman Osborne stated Brandy you were mentioning lights at a cost of \$100,000.

Ms. Stanley stated yes. One of the things I'd like to do is to issue an RFP to have the lighting upgraded in the Victory Parking Garage. The lighting is no more than half of what it actually should be. It's a liability because the garage is so dark. It's a continuing liability. I actually have a letter from Red Robidas detailing the City's exposure in terms of inadequate lighting which I can actually pass out if you'd like to see it but in 15 years in the business I have rarely seen a garage that isn't poorly lit like as the Victory Parking Garage and I think it needs to be addressed as soon as possible. We have money in the 2005 bond issue. There's \$153,000 left in that account, \$30,000 of which needs to be spent...the remaining \$123,000 of it is not earmarked for any projects...we would like to issue the RFP and move forward with retrofitting the lighting.

Chairman Osborne stated the \$100,000 is going to come out of your CIP account.

Ms. Stanley stated yes.

Chairman Osborne stated it has \$120,000.

Ms. Stanley stated \$123,000 we'll have left over.

Alderman Roy stated you just said questions regarding the change...I do like your recommendation up until the part where we get to the rehabbing or refitting of the office space. I for one would never vote for you to rent somewhere so I'm glad that you're looking at being in the garage where naturally parking occurs. My first question is regarding...one page we have proposed office renovations and on the next page we have what would be the second floor is the proposed and existing. The page that has the full what I believe is the first floor plan...how much renovation would need to be done to accomplish that?

Ms. Stanley stated actually the two drawings are both on the first floor. The one with the offices and the cashier is where the existing office is right now and the other that says the existing and the proposed is on the other side of the entrance aisle. It's already existing as well. It's all brick and it doesn't have any windows. It's old public restrooms that would just need to be refitted to come up with this particular drawing. In terms of the existing office space it's about 525 square feet right now which isn't adequate for a reception area and the three offices. So, what they're going to do is they're going to push out three out of the four walls because there is extra room to be able to do that without taking away drive lanes or pedestrian walkways.

Alderman Roy stated okay so of the \$215,000 renovation.

Ms. Stanley stated \$160,000 and probably about ten or fifteen thousand dollars for office equipment...that's a very generous estimate.

Alderman Roy asked how much of that was the office side?

Ms. Stanley replied \$160,000.

Alderman Roy stated and none of it was the bathroom side. What's the breakdown.

Ms. Stanley stated oh, it's both of them. I didn't get a breakdown from them on which is which but I can certainly do that.

Alderman Roy stated with there being a break room on one side of the walkway I for one would like to see possibly the large existing bathroom's renovated for public use instead of it being created smaller to create a kitchen/break room area...that's just my first glance at this. So, I would like to see a breakdown as to the bathroom side costs versus the office side costs as this moves forward for

support. As for the lighting...watching a CIP meeting the other night I heard Bob MacKenzie adamantly say there's absolutely no non-earmarked funds available so I'd be careful when you say money's not earmarked. It may be earmarked for something to do with parking but as soon as you say that at one of these meetings ears light up and people start thinking of other projects they'd like to get done. So, just to caution you there. If the lighting could be improved I think that would greatly help the usefulness of that garage and the safety for people using it so I would support that but I would need more information as to what those funds were, where they were going, is anything going to be shortchanged because of use for lighting...I wouldn't mind seeing that again.

Ms. Stanley stated the CIP fund was put together with some excess money in it that we're actually not going to need. Most of it was for repairing the membrane as well as doing concrete repairs in the Victory Garage and they are \$30,000 away from completing that project. They will not need anymore money. So, that's really where the excess came from.

Alderman O'Neil stated I want to congratulate Brandy on moving forward on something that's been talked about for years here and that's finally bringing the employees in house and I think that's a great move. Just curious...is there a possibility that the current daytime manager could become the nighttime manager?

Ms. Stanley stated yes.

Alderman O'Neil stated just give me an example of some of the...when you say parking lot maintenance...is it currently what Highway does by having a part-time employee what you would hope to accomplish.

Ms. Stanley stated what Highway does is they go to each parking lot twice-a-week and picks up the trash, do some very light landscaping...that's really the extent of it, however, we would like to have those lots hit once-a-day because the trash does accumulate especially in some parking lots.

Alderman O'Neil asked how many lots are we talking?

Ms. Stanley replied I believe seven.

Alderman O'Neil asked does sweeping come under that, sweeping of the lots once or twice or three times?

Ms. Stanley stated yes it does.

Alderman O'Neil stated so that would probably still have to be done.

Ms. Stanley stated I don't believe so because actually the Victory Garage has its own sweeper so we could use the sweeper to sweep the lots.

Alderman O'Neil stated that's going to take somebody, that's a little riding that's going to take someone one day to do one lot probably.

Ms. Stanley stated Arms Lot would probably take about 4 hours and for the rest of it it would take a little bit less those things are actually pretty fast.

Alderman O'Neil stated they're not very wide though. I wouldn't ride off using Highway for some of these services still although I do like what you're talking about. I think we have a pickup truck that's still around in the basement of the garage, it's fairly new and actually in very good shape. Would that person...at one time we used to have to do the plowing on the roof even though we had a snow removal contract.

Ms. Stanley stated that would still be the case.

Alderman O'Neil asked would we utilize that part-time person for that?

Ms. Stanley stated probably we'd use the garage maintenance person but if they weren't in then obviously we could use the part-time maintenance person.

Alderman O'Neil stated the only place, the only part of this that I would caution...I do agree that Brandy and Denise need to get out of Hayward Street and need to get downtown...you mentioned the current square footage was 525...what's the new square footage going to be.

Ms. Stanley replied 875.

Alderman O'Neil stated so the net is probably 350 square feet for \$170,000... pretty expensive.

Ms. Stanley stated it is pretty expensive and normally what I would consider a good investment, however, operationally it makes very much sense for us to be at the garage and it would be very difficult to manage the garage from somewhere else.

Alderman O'Neil asked have you explored all possibilities, looked here, looked at the basement of the fire station...have you explored all possibilities of public owned property?

Ms. Stanley replied I have not looked at the Fire station. I know that there is no room in City Hall. I have called a number of property management companies downtown but I can certainly look at the basement of the fire station.

Alderman O'Neil stated I don't know the square footage and I don't know what it would affect on the west end of the basement of the Central Fire Station the majority of the basement is our Information Systems Department but I do know that part of that is the workout area for the firefighters but I do know there's also another portion of it...pretty good sized that's just storage...they store spare fire coats, etc. that might guess would be possibly be relocated to another location. So, I'm trying to think of any other public buildings downtown. Everything Brandy has put down with the exception of the rehab I'm in favor of moving forward. I would like to...you said Tim worked with you on this. I think you had shared that with me at one time...you were working with Tim. Would you have any problem if I reached out to him just to talk about anything...anything can be done I just think this is a fairly expensive cost... \$160,000 we could lease a whole lot of space for that amount.

Ms. Stanley stated it is expensive and like I said under purely financial circumstances it's not a good investment, however, if we were to office in some place like the basement of the Fire Department I would actually need a garage manager because I need someone in the management capacity at that garage during business hours. So, now we're talking about \$40,000/year including salary and benefits. So, it's kind of six and one-half dozen of the other to me it makes more sense to actually be down there and even though the expenditure of this floor footage that you're getting financially doesn't make sense operationally. It's going to be very, very difficult to manage it and the whole operation without being there.

Alderman O'Neil stated without bringing up those three initials...PCO's...does this include the meter technicians...is that their classifications...both those that fix meters and collect the revenue.

Ms. Stanley stated yes.

Alderman O'Neil stated they are included in the space.

Ms. Stanley stated they are included in the space. They would go in the space in the back of the garage underneath the up ramp. Right now there's a fairly large room...we would cordon off half of it so they could have a meter room there.

Alderman O'Neil asked is that in the \$160,000...we don't have a drawing on that.

Ms. Stanley stated I don't have a drawing on it.

Alderman O'Neil stated that's heated.

Ms. Stanley stated yes.

Alderman O'Neil asked what about if the PCO's come over to the Parking Division.

Ms. Stanley stated if the PCO's come over to the Parking Division if you see on the drawings...

Alderman O'Neil stated Deputy Chief Lussier is shaking his head yes way in the back but I'm not paying any attention to him.

Ms. Stanley stated for the second space where the kitchen/break room is that would actually be earmarked for the PCO's because it would need to be a secured area.

Alderman O'Neil asked am I correct that the door showing on here...that's the inside...the full wall that's shown is actually Vine Street correct.

Ms. Stanley stated that's correct.

Alderman O'Neil stated so they would open up into the inside of the garage. I'm in favor of everything that Brandy's presented except let's just take another look at the fit up of the space...that's all I'm asking.

Alderman Shea stated Brandy you mentioned that the parking expense for '07 would be less than the budget by over two hundred...could you elaborate on that.

Ms. Stanley stated mostly what it is is payroll. For summary I don't know...obviously I wasn't here so I don't know what the justification was for a lot of the budget. \$70,000 was the payroll for parking administration...was put in there and I don't understand why. There was almost \$200,000 for administrative payroll put in the 2007 budget but if you take in the full year salary for me and

Denise it only comes up to \$130,000 so I don't know why the rest of it was actually put in there and then obviously the benefits for parking administration was very much over budgeted similarly. We also budgeted to have additional 4 PCO's which as you know has not happened so there's a lot of additional payroll that was in the budget up until now and has not been spent and obviously we can't go backward to spend the payroll. So, that's where most of it is.

Alderman Shea stated you're saying in essence you wouldn't need any money at all you would just use the existing funding and that funding will go back into the general fund if it's not spent and as of right obviously it's probably \$400,000 if you add the \$160,000 or so...just a ballpark figure and if you use the \$160,000, \$165,000 would bring it down to \$215,000 or thereabouts.

Ms. Stanley stated it's \$215,000 now and if we spent the \$160,000 it would be \$55,000 to go back into the general fund.

Alderman Shea stated at the present Traffic Division there are other people working making...I hate to use the word because we've used it a lot tonight...signs...making signs and things like that. Would they stay right there at that place?

Ms. Stanley replied yes.

Alderman Shea asked who would be in charge there...is Jim Hoben going to stay there?

Ms. Stanley stated yes it would remain the Traffic Division and Jim Hoben would continue to office out of there as well as Bobby who makes the signs...he actually answers to Jim Hoben as well as all of the other crews which are also in that building. In terms of answering the phone currently we answer the phone and take messages for Jim Hoben. We are more than willing to work with Highway if we need to continue answering the phones on his behalf because he's not there...that's not a problem.

Alderman Shea asked how many people are physically there now...just three of you.

Ms. Stanley stated in the office portion it's just Denise, Jim and I.

Alderman Shea stated if you were to go here there would be how many total...see it's kind of hard to get this all together.

Ms. Stanley stated if we were to move what we would have is Denise, myself, the receptionist and then the night manager would also have a little area there.

Alderman Shea stated and then the other people if they were moved as Alderman O'Neil was referring to that would add to the complement wouldn't it.

Ms. Stanley stated the meter technicians...would be at the garage but they would not be in the office...they would be in a storage room at the back of the garage.

Alderman Shea stated the other people that work now for Mr. Robinson would they come over too.

Ms. Stanley replied yes...oh, Mr. Robinson, no. Ordinance Violations stays where it is with the Police Department.

Alderman Shea stated I know there was discussion as one time. I would say as far as I'm thinking it probably would make sense to do this. Again, breaking down and seeing if there's any other areas but you mentioned that if you were to move over to the fire station you would probably not have as much...in other words you would need to add more money to the situation so instead of spending \$160,000 we're probably go down \$40,000 that would obviously create a situation there. In the next three or four months you're going to keep renewing each month the contract...is that what your intent is with the National Garages or whoever the people are now...is that what your intent is?

Ms. Stanley stated my intent...as soon as we get the office space and where we're actually going to move ironed out I can give the 30 days notice because during the construction phase if we do construction in the Victory Garage they're not going to be able to office there either so to me it doesn't make sense to keep them there during the construction phase...we can issue the 30-days notice as soon as everything is approved in terms of where we're going to go.

Alderman Shea stated they're in agreement for month-to-month.

Alderman O'Neil asked Brandy do you know if you have to come before CIP just to change the usage of that money or not?

Ms. Stanley asked the lighting or the...

Alderman O'Neil stated the lighting project.

Ms. Stanley stated I don't believe so because the money when it was issued for a bond it was not...there were not individual...

Alderman O'Neil stated it was just generally for garage work.

Ms. Stanley stated there were no individual items that were...

Alderman O'Neil asked were you going to as part of this instead of just changing out the fixture itself were you going to have a professional firm take a look at the design of it?

Ms. Stanley stated yes. Initially on the recommendation of Red Robidas and Tim Clougherty we would like to engage an engineering firm to actually put the specs together because replacing the existing light fixtures is not going to do anything. We need to change the type of lighting and we also need to add more fixtures in order to make it what it needs to be.

Alderman O'Neil asked does Tim believe there's enough money. Did you say there was \$120,000.

Ms. Stanley stated \$123,000.

Alderman O'Neil asked is there enough money to pay somebody to do if you use roughly 10% for design fees...is there enough money to actually do the project I guess is my project.

Ms. Stanley stated yes there is. I talked to a couple of lighting firms just to get a very general overview and they said \$100,000 is a very generous estimate for and I told them we needed to rewire all the electrical circuits in the garage because my guess is right now there's not enough power to generate or to light more fixtures.

Alderman O'Neil asked has Tim looked at that estimate in case you have to increase the capacity of the panels?

Ms. Stanley replied no I have not sent it to Tim.

Alderman O'Neil stated I would suggest you do that because you have no idea how that's been added on and added on over the years. I just want to go back to where Alderman Shea was. There's yourself and Denise. There's two or three people that would be classified as technicians. There's no vacant. There's just two?

Ms. Stanley stated that's correct.

Alderman O'Neil stated they're already under the Parking Division. They would come over. There are currently how many PCO's if they were to come over?

Ms. Stanley stated there are four.

Alderman O'Neil asked four walking and one driving? Or is there four total.

Ms. Stanley stated three walking and one driving. And one of the...

Alderman O'Neil stated that's because there's a vacancy. Correct?

Ms. Stanley stated yes. One of the three works at night so we only have two walking during the day.

Alderman O'Neil stated then there's actually five then, really.

Ms. Stanley stated no, there's four. One driving, one at night and two during the day.

Alderman O'Neil stated but there should be three during the day, isn't there?

Ms. Stanley stated yes.

Alderman O'Neil stated that's what I'm saying. There's really five positions currently on the books.

Ms. Stanley stated yes.

Alderman O'Neil asked then how many of the employee's do you foresee coming over from the garages? It can't be many. Four of them?

Ms. Stanley stated there's three cashiers - one full time, two part time. And there's one full time maintenance person.

Alderman O'Neil stated okay, one more time on that. Cashiers, there's three full time?

Ms. Stanley stated no, one full time, two part time.

Alderman O'Neil asked and how about maintenance or security?

Ms. Stanley stated one full time each.

Alderman O'Neil stated so there's actually three full time positions and two part time, plus the manager.

Ms. Stanley stated that's correct.

Alderman O'Neil stated thank you, Mr. Chairman.

Chairman Osborne asked are we going to table this till she comes back with some more information for Mr. Roy and yourself?

Alderman O'Neil stated I'm ready to move on everything but the space. I think she needs to get ready to go to the Human Resource Committee, I believe. I haven't discussed it with you, but I don't know if Ms. Lamberton is ready when job descriptions are sent to the Committee. She's giving thumbs up so I can't see holding this all up. My only concern is I'd like to get a little more information on the fit up of the space. Other than that, I agree with the report that she submitted.

Chairman Osborne stated that's a one-time hit anyway, the fit up.

Alderman O'Neil stated I understand that. If you would indulge me, Mr. Chairman, I'd like to speak to Mr. Clougherty about it.

Chairman Osborne stated sure, no problem.

On motion of Alderman O'Neil, duly seconded by Alderman Shea it was voted to move forward with all parts of the recommendation except the fit up.

c) Middle Street Parking Lot report

Ms. Stanley stated as requested, I made an attempt to contact all of the permit holders. I talked to all of them except for the people at the Chair Gallery and all those at WKBR. I could not get in contact with them, even though I tried repeatedly. As you can see from the spreadsheet, nobody is happy about the fact that their permits may soon be cancelled.

Chairman Osborne stated can I just stop you right there. You're going to attempt to get these other two by certified mail.

Ms. Stanley responded yes. The concerns over what they're going to do in terms of if they don't have a permit anymore kind of went all over the place. One of the law firms believes that the parking problem has to do with the methadone clinic and he doesn't believe that he should have to be penalized for the installation of the methadone clinic because they do generate a lot of transient parking. He said that he was going to go ahead and run for Mayor to see if he could fix it. I talked to the ladies at Pink Sapphire. They have three spaces and they close at nine PM. They felt that it was a security issue to park in the Victory Garage or the Center of New Hampshire garage because they were walking to and from their cars in the evening. Dawna Rooks is a City employee that works in HR, and she is in and out a lot and she doesn't feel safe walking anywhere too far away. And I spoke to Ben Gamache about 20 Market Street and he said that he was going to talk to some other people and get back to me, but obviously he's not very happy about not being able to have those spaces either. The last two individuals work at one of the businesses that it having a major problem with not having enough visitor parking, so even though they're not very happy about it, they understand why and they seem to be okay with the cancellation. And that's pretty much about it.

Alderman Roy stated Brandy, usage of the Middle Street Parking Lot. How do you feel under the current permits it's going? Do you recommend they should stay the same as last time we spoke? What is your thought process now that you've talked to these people?

Ms. Stanley stated well, honestly, I think what we need there is a parking garage, but that's a conversation for another day. My observation since the Committee last met, again, has been that every time I've gone into the parking lot, there are at most two spaces and they get filled up by the time actually park at a permit space. Most of the time there are no spaces and cars are constantly circling. That has not seemed to have been alleviated in any measure since the last time we talked. So, I understand the concerns of all the permit holders, but I still strongly believe that parking lot needs to be used, first and foremost, for visitors and business patrons. And if there's not enough parking for those people, then the businesses themselves will suffer. I'm more than willing to work with the existing permit holders to provide parking in the Victory Garage and help them get permits in the Center of New Hampshire Garage. And they have the availability. I know it's a little bit farther to walk, but I think overall the best use of the lot is for transient parking.

Alderman Roy stated when you look at that lot, how much of that usage is City employees, either working or maintaining time at City Hall?

Ms. Stanley stated I can't answer that. I can tell you that at any given point there's usually two or three City cars. In terms of City employees, personally parking their cars and feeding the meters, I don't know the answer to that because they're not City marked cars.

Alderman Roy stated I know that's one of Alderman Garrity's big concerns. That's come up in the past. I think we're almost doing a disservice from inside of City Hall to that parking area, when we have spaces...I know you're going to report on Wall Street and some other properties in the future, but I see that as you said, it should be open for visitors and local businesses, but it seems to be taken up by business employees and City employees that kind of stifle what can be done in that downtown area. So I think in essence we're helping the community hurt itself and I think the idea of possibly going to the Pay & Display meters is one that I may support in the future.

Chairman Osborne stated I'd like to say just one thing. I spoke with somebody today or somebody brought it up to me and back in the early 50's up to the 80's he said his mother used to work at Leavitt's and even back then parking was scarce. Today's it's scarcer I understand but even back in the 50's to the 80's it was scarce. She had to park her car all the way up to St. Anne's Church in order to go to work at Leavitt's and that's a long time ago. This is a true thing...I'm not just saying this. It is tough out there and I feel bad...I just want to try and make it fair for everybody that's all.

Alderman O'Neil stated Brandy I didn't want to interrupt Alderman Roy but I wish I would have written down his question to you...in your response to him were you referencing...you mentioned by the time you park something about the two other spots get full...you're talking about the metered spaces correct.

Ms. Stanley stated yes that's correct.

Alderman O'Neil asked would you agree that there's a lot...if we have these permits they're underutilized at that lot.

Ms. Stanley stated yes I believe they're underutilized and I also believe that there are a lot of public parkers that are using those spaces and running the risk of getting a citation.

Alderman O'Neil stated in a couple of sentences what is your conclusion based on this summary you've given us. What should we do there?

Ms. Stanley replied I think we should cancel all the permits and test it for a couple of months and see if there are consistently any open spaces...if there are then we should, then we can reissue permits based on the space availability and not designate any permit parking only spaces.

Alderman O'Neil stated you mentioned one of the people was a City employee... City employees are parking in some of the garages aren't they or the majority are. If they're not doing some of the on-street stuff...Alderman Garrity gets pretty wound up about...at Victory...are they at any other garage do not know.

Ms. Stanley stated they're at Wall Street.

Alderman O'Neil stated I don't know why this particular employee is not comfortable...it would appear her issues would be similar to other City employees including safety and security. Have you had a chance to talk to her about that?

Ms. Stanley replied yes. She says that sometimes she doesn't always get out of the office at the same time and she has to pick up her kids from daycare and walking the extra distance would make her late to pick up her child and just creates problems and she doesn't feel safe walking all the way down to the Wall Street garage.

Chairman Osborne stated my recommendation is if we're going to rescind what we're rescinding here is to leave it that way until we get a parking garage. I don't think by checking it out and giving it another two months playing ping-pong here back-and-forth...I don't think it's a good idea. I think you're just opening up a can of worms. Either we're going to rescind it or we're not. Use it for everybody and City Hall and so on. To reopen it...if we see about three or four spaces leasing them out again we're going back in the same place that we were, it doesn't make sense to me. So, if we have a parking garage...do you agree with me, Mr. O'Neil?

Alderman O'Neil stated I do I just don't know how we'd get there financially right now.

Chairman Osborne stated you know where I'm coming from you can just go back-and-forth like a ping pong ball here but if a garage is ever built which I'd like to see especially around where it is here then we could look into leasing.

Alderman O'Neil asked Brandy would it be your recommendation if we did rescind the leases and we did this program...would it be your recommendation...there would be no meters, it would be Pay & Display?

Ms. Stanley replied yes.

Alderman O'Neil asked how many units would it take to do that?

Ms. Stanley replied I'd have to look at it but I think we would probably only need one maybe two just because you can also utilize the two meters that are on Middle Street and Market Street that are used for the on-street spaces...you can also actually use those for the parking lot.

Alderman O'Neil asked don't we have some spares?

Ms. Stanley replies yes we have seven spares.

Alderman Roy asked Brandy if we were to follow that recommendation and go with the Pay & Display is there a way in your professional opinion that we could limit the all day parkers...the employee that comes to a business, ties up a spot throughout the entire day, how would you...what would you recommend either through cost or electronics to limit that.

Ms. Stanley stated I believe that's an enforcement issue one that we're having throughout the City. I don't believe that we have enough enforcement officers to do what we need to do and I also believe that if we were able to tighten up the ordinance, which is very loose. Basically the 2-hour limit...after you park for two hours you can move one space and you can park for another two hours or you can leave the space, drive around the block and park at the same space again thus creating issues in terms of creating turnover. The other portion is the fact that there are only two PCO's that are working during the day throughout the entire City and they cannot consistently enforce the 2-hour time limit. I think if we can address the enforcement issue what it's going to do is it's going to raise the cost of parking for the people that are feeding the meters every two hours to the point where they will actually purchase a cheaper...what turns out now to be cheaper space in a parking garage.

Alderman Roy stated that is kind of the direction I was going...one of the things I believe we're going to get to is the Millyard parking permits and the cost that you're recommending for Millyard lots is \$40 and my question is what would a comparable garage cost for the same type of access.

Ms. Stanley stated in the Millyard or in the Middle Street Parking Lot.

Alderman Roy stated in the Millyard...like what is the Center of NH at today.

Ms. Stanley stated the Center of NH I believe is \$70.

Alderman Roy stated and Victory.

Ms. Stanley stated Victory is \$70.

Alderman Roy stated I would look to...to me the parking lots are more convenient than the garages...supply and demand to me would dictate that that would be an 80 or higher cost and then your places that are less attractive...your garages that people don't like walking there would be at a savings not at a premium and to me that system here in the City has always been reversed and I'd like to see...I don't know if it's your professional opinion but if we could correct that I would be supportive of that.

Alderman Shea asked Brandy when do you want this implemented if a motion is made...the cancellation?

Ms. Stanley replied it would be 30 days after I received approval from I believe after it goes to the Committee it has to go to the full Board...once I got that I would issue a 30-day notice. In other words, if I got it on February 15th the cancellation would be effective April 1st because I need to give them a full calendar month and installing the Pay & Display machines doesn't take very long especially when you're only doing one or two.

Alderman Shea moved to cancel the Middle Street Parking Lot permits. Alderman Long duly seconded the motion.

Alderman O'Neil asked Brandy is there capacity to address these 39 permits that are in that lot? Is there vacancy or capacity in the Victory Garage?

Ms. Stanley replied yes and there's also enough capacity to accommodate all 39 in the Center of NH Garage.

Alderman O'Neil asked do we control...the only one we control is Victory and I guess we have some limited control over Wall Street correct.

Ms. Stanley stated that's correct.

Alderman O'Neil stated we no longer have control over Canal Street but there is capacity and they would go from paying \$40/month.

Ms. Stanley stated \$45/month.

Alderman O'Neil stated they would go from \$45/month to \$70/month and there is capacity to take them. My other question would be would it be as a courtesy...I know you said you could do this legally within 30 days. Would more or a courtesy like 60 days be practical...as you said it has to go to the full Board at some point. I was trying to think February, March and then it becomes a spring implemented issue where the severe weather is not as much of a factor. Other than a courtesy does that make any more business sense I guess if we extend it from 30 days to 60 days to implement.

Ms. Stanley stated from a business point of view what it's going to do is it's going to continue to constrain the availability of parking for transient parkers while the permits are still there. So, as long as the permits are still there we are going to continue to have problems.

Alderman O'Neil stated these people did make commitments, we voted to make commitments to them. I personally think we have a...I don't disagree with what you said but I think we have to give a little bit on it so that is just one of my thoughts.

Chairman Osborne stated they were put on notice, most of them for quite a while now right. There's only two that you couldn't contact is that true. So, they know it's happening. So, I think the 30 days is sufficient.

Alderman Shea stated if we bring it up at the meeting in February then you'll have all of March.

Ms. Stanley stated it would be April 1st.

Alderman Shea stated so it's more than 30 days...it's probably closer to 45 or 50 right depending upon when we bring it back to the Board. I'm not sure.

City Clerk Bernier stated this would come up the 3rd Tuesday in February to the full Board.

Alderman Shea stated so you'd have February to March and then into April...that would be almost 60 days.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

e) Mechanic Street striping plan

Ms. Stanley stated on the Mechanic Street striping plan I went back and read previous correspondence and took a look at minutes from before and it looks like where this project bogged down was the concerns by the Fire Department on the narrowness of the drive line if it's converted to angled parking on one side as well as the price tag of \$600,000 which mostly had to do with the sidewalk upgrades. What I've done is I have basically made the assumption that the sidewalk upgrades would not necessarily be a part of this project. I don't necessarily believe that sidewalk upgrades should be a parking function...we should certainly have input but parking can't afford to upgrade sidewalks throughout the City so that's probably not something that would come under parking. So, what I did was I went over to Stark Street which is the opposite one-way pair for this street and measured the width of the street and measured exactly what was going on at Stark Street and I found that the drive lane was 17 feet even though the entire width of the street was three feet less than Mechanic Street and what happened was the drawing that was originally submitted had 8.5 foot wide parallel parking spaces and the angled parking spaces came out from the curb 19 feet on the original drawing. Actually, at Stark Street the parallel parking spaces are 7.5 feet wide and the angled parking spaces come out from the curb I believe it was 17 feet. So, if we use the same configuration and the same dimensions on Mechanic Street you would actually end up with a drive lane of 20 feet and you would pick up 27 spaces. I've verified with the Fire Department, the Fire Chief that a 20 feet drive lane was acceptable and he said it was okay. So, it will cost us about...very little money, I think it was about \$3,200 to make the change and includes the striping and the installation of the Pay & Display that we would need to do.

Chairman Osborne stated Brandy could I ask you one question with the drawing you have here...you've got 10 minute parking with about 8 or so spaces here at the corner of Hampshire...the YMCA had parking, I had some dealings there once...right in front of the YMCA. Is that to accommodate them?

Ms. Stanley replied yes.

Chairman Osborne stated that's just so people would flow and they'd always have a space there, okay.

Ms. Stanley stated what we would do is we would put the same number of 10-minute parking spaces there that exists now. Obviously, we're creating more spaces...I don't remember exactly how many 10-minute parking spaces they have. I think it's like five or six. We would keep five or six angled parking spaces 10-minutes and then have the rest of them being paid parking.

Alderman Long stated did you say 20 feet was the drive along.

Ms. Stanley stated yes at the narrowest part of the street.

Alderman Long asked what was the widest do you recall?

Ms. Stanley replied I didn't actually measure the widest.

Alderman Long asked where would be the widest?

Ms. Stanley replied the widest is probably going to be down by Canal Street down at the bottom of that block.

Alderman Roy stated Brandy I know you said at the beginning but what is our net increase of spaces.

Ms. Stanley stated 27 spaces.

Alderman Roy asked what is the size of the Middle Street Parking Lot?

Ms. Stanley replied 66 spaces.

Alderman Roy stated so we're basically creating what we have for metered spaces at Middle Street with a \$3,200 change if I hear you correctly.

Ms. Stanley stated we estimate this will generate an extra \$20,000 in revenue per year.

Alderman O'Neil asked have you or will you reach out to I know the YMCA is probably the largest building on that block but I know there's a few others. Have you reached out to them or will you reach out to them even if this gets Committee approval to know it probably is coming and what would be the expected timeline on when the work would be done and be implemented, etc?

Ms. Stanley replied I would definitely reach out to all of the business owners and all the stakeholders in this block if it gets Committee approval and in terms of the timeline I need to work with Jim Hoben to find out where he can fit it into his schedule but it probably isn't going to take very long because it's fairly minimal. It just depends on the weather and the striping.

Alderman O'Neil stated most likely we're talking either...if we get good weather in March or probably will not take a chance of doing it in February where the weather won't cooperate.

Ms. Stanley stated not being from here I can't...

Alderman O'Neil stated my suggestion would be don't rush it because you really need this to work weather wise. But, you will reach out to...if it gets Committee approval; you will reach out to the people. Thank you very much.

Alderman Long moved to approve the Mechanic Street striping plan. Alderman Roy duly seconded the motion. There being none opposed, the motion carried.

f) evening Millyard permits

Ms. Stanley stated there is one tenant in particular and there will probably be some others following that are looking to expand in the Millyard and more specifically to expand using a second shift from 3:30 till two or midnight in the morning and finding parking for that second shift has been somewhat problematic because if they show up at three o'clock there really aren't very many spaces on the street and they need to feed the meter and it's just become somewhat of an issue. They're looking for about 20 to 25 employees to be able to park...we recommend in the Arms Lot from 3 PM until they get off at night. So, the daytime permits in the Arms Parking Lot are from 8 AM to 5:30 PM so what we decided to do was to take a look at creating a different color permit that is evening parking for the Arms Lot and basically that permit is going to be valid from 3 PM until effectively eight o'clock the next morning and because they're parking for 2.5 hours out of a 9.5 hour paid parking window that's 25% of the cost which is how we came up with the \$10 so this has really helped a lot of the tenants that are expanding the second shifts in the Millyard.

Chairman Osborne stated so this would require policing.

Ms. Stanley stated yes which is no different than it is down there now it requires policing.

Chairman Osborne asked could I have one of the officers from the Police Department come up. I'd like to have their input on it. How do you feel about this or extra work, extra duty? Do you think it will work?

Lt. Hopkins replied it looks fine to me.

Alderman Shea moved to recommend approval of the ordinance amendment for Millyard parking. Alderman Long duly seconded the motion.

Alderman O'Neil stated Brandy do we control...there's always been a question of who controls what in the Arms Lot it might be the greatest secret in Manchester. There are some permits that exist that nobody ever parks there...is that a correct, true statement.

Ms. Stanley replied yes. I know that a lot of the landowners in the Millyard are paying for and holding permits but not using them.

Alderman O'Neil stated there's no issue, we have the spaces to do this.

Ms. Stanley stated we do have the spaces...even if the lot fills up with daytime parkers after two o'clock people start leaving so if we're talking 20 or 30 employees it's not going to create an issue because that's when the peak occupancy starts to go down.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

Alderman O'Neil stated can I ask Brandy a question on the Millyard. I continuously hear the biggest issue is north...what I refer to as the north Millyard...Spring Street or the Arms Lot north...that is where the biggest issues occur in the City and I know you were trying to get settled and you were going to try to reach out to some of the businesses affected. Have you had a chance to do that?

Ms. Stanley replied not the ones north of the Arms Parking Lot but that's definitely...

Alderman O'Neil stated that's probably where the greatest strain in general lies. So, if you get a chance I can provide you...you and I have spoken about this briefly on and off since you've gotten here but I continuously hear that they're waiting to hear with the Parking Manager...we look forward to the opportunity to meet with her because it is a significant issue. I don't hear it as much south of there. I don't know if Alderman Long hears it. It's generally that north...

Alderman Long interjected...Not so Plain Jane's and that area there.

Alderman O'Neil stated there's just a lot of stress on them and parking for their customers and that so maybe at some point maybe coordinate with Alderman Long...he is apparently hearing from the same folks I am then.

Alderman Roy stated a question for Brandy while you're there...the Bedford Street Lot...any activity, I know we've been clear through this Committee and Lands and Buildings that we'd love to see someone step forward and the City would be happy to work with them. Are there any discussions of a parking garage, any insight that you could give this Committee that might relieve parking issues?

Ms. Stanley stated I know that there are development plans for the Arms and the Bedford Lots. I don't know how much of it is public, however, so I'd be more than happy.

Alderman Roy stated but we are moving in the right direction.

Ms. Stanley stated my sincere hope is yes.

TABLED ITEMS

On motion of Alderman Shea, duly seconded by Alderman Long, it was voted to remove all items from the table for discussion.

12. Discussion relating to coordination of services and utilities during storm events such as what occurred on February 10, 2006 as requested by Alderman O'Neil.
(Tabled 03/21/2006 pending report from Fire and Police Departments.)

Alderman O'Neil stated I appreciate you're having that come off the table although I appreciate it after it being around for a long time the response really doesn't answer any questions. All it says is that they got together. Unless I'm missing something when I'm reading...I was looking for some recommendation on some changes that could improve the system and if I could...not to put it back on the table refer it back to staff to come back with recommendations...not that they met...everybody understands the problem and that's the report.

Chairman Osborne stated Police and Fire.

Alderman O'Neil stated correct. Don't put it back on the table just refer it to them and come back with some recommendations. Did I miss something...that's all they said...they met and everybody agreed there was a problem but I don't see any recommendations that's going to change anything.

City Clerk Bernier stated what I would suggest is that you would add report back in 30 days or 60 days.

Alderman O'Neil stated let's do 30 because it was out there for a while.

Alderman Shea stated we've had people discussing about...I think the Fire Department was here as well as the other lady...

Alderman O'Neil interjected the Emergency Management Plan.

Alderman Shea stated yes...is that something that this could tie into?

Alderman O'Neil stated it could. If I recall we asked a number of questions as the Board level on that and we had responses within a week, I think, to our questions. So, it could, it very well could.

Alderman Shea stated if there is a serious storm would that particular group that has to deal with the security as well as the other thing that has to do with the type of federal funding we're receiving...does that fit into this at all?

Alderman Shea stated I do agree whether it's a storm or a flood or whatever it all ties in so are you suggesting that maybe refer to the group that's doing the Emergency Plan.

Alderman Shea stated yes.

Alderman O'Neil stated I'm okay with that I just would like to get some response on what recommended changes.

Alderman Shea stated I would say that that probably might fill the bill here because basically they would have to coordinate any effort.

Alderman O'Neil stated I will second Alderman Shea's motion. There being none opposed the motion carried.

City Clerk Bernier asked do you want them to respond in 30-60 days?

Chairman Osborne replied I don't know about 30 days.

Alderman O'Neil stated they got back to us on the questions that came up on the Emergency Plan in four days I would think.

City Clerk Bernier stated to add the City Clerk's office is involved with this group and you do have Police and Fire that sites with us so I think 30 days would be fine.

13. **Parking Study Recommendations.**
 (Tabled 04/18/2006 – previously forwarded under separate cover.)

Chairman Osborne stated I believe we should receive and file.

Alderman Long moved to receive and file. Alderman O'Neil duly seconded the motion.

Alderman Roy stated I was just going to offer to refer it to staff...put it in the hands of our Parking Division now but receive and file in essence leaves it with her anyway.

Chairman Osborne stated I think she's already doing this anyway.

Alderman Roy stated she's working on it.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

14. **STOP SIGNS:**
 On Lacourse Street at Rhode Island Avenue, NEC
 On New York Street at Rhode Island Avenue, SWC
 Alderman Duval
 (Tabled 05/16/2006)

Chairman Osborne stated I talked to Alderman Duval on this one...there's two of them he has on here. No, we're going to keep this one on the table at this time.

Alderman O'Neil moved to retable item 14. Alderman Shea duly seconded the motion. There being none opposed, the motion carried.

15. Discussion relative to building codes/ordinances plus infrastructure relating to health and safety issues as requested by Chairman Osborne.
(Tabled 08/01/2006 pending further information from the Building Department.)

Alderman Long moved to receive and file. Alderman Roy duly seconded the motion. There being none opposed, the motion carried.

16. Discussion relative to prohibiting trapping of animals in the City.
(Tabled 09/26/2006)

Alderman O'Neil stated Officer Walsh did get back to us and we never did anything with it but he did get back to us.

Chairman Osborne stated yes he answered all the questions.

Alderman O'Neil moved to receive and file. Alderman Long duly seconded the motion. The motion carried with Alderman Roy duly recorded as abstaining.

17. Communication from Alderman Duval requesting a residential parking zone for residents on Ash Street, between Bridge and Lowell Streets, subject to certification by property owners and the Building Department.
(Tabled 10/17/2006; pending further information from Alderman Duval))

Alderman O'Neil moved to receive and file. Alderman Roy duly seconded the motion.

Alderman O'Neil stated won't this whole thing tie in with Ash Street School being sold.

Chairman Osborne stated Alderman Duval asked me to receive and file this.

Chairman Osborne called for a vote on the motion. There being none opposed, the motion carried.

18. Communication from Parks, Recreation and Cemetery Commission recommending naming the Manchester Recreational Trail system inclusive of Manchester City limits present and future, in honor of Officer Briggs to be called "The Michael L. Briggs Trail System 83."

(Tabled 11/14/2006)

Alderman O'Neil asked are we waiting for some response on this?

Chairman Osborne replied yes I'm waiting for a response on everything coming in but I don't see anymore. I don't think the City Clerk's office received anything else. There was something like someone wanted to put a memorial on their front lawn and the other one was putting his name in the back alley and then we have this one here...the only three that I know of...but, the other two haven't come through in writing that I could see.

Alderman O'Neil stated wasn't one of the reasons we tabled it...wasn't the department going to reach out to the Brigg's Family to see.

Chairman Osborne stated I've already been in touch with Sgt. Maureen Tessier and I told her my feelings were to leave it up to the family.

Alderman O'Neil stated that's what we're waiting to hear back from.

Chairman Osborne stated they need space right now.

Alderman Shea moved to retable item 18. Alderman Long duly seconded the motion. There being none opposed, the motion carried.

19. Communication from Alderman Shea proposing the establishment of a Manchester Crime Prevention Committee.
(Tabled 12/12/2006)

Alderman Shea stated the only thing here is maybe we should wait for communication from the Governor's Crime Commission. I don't know if this would tie into that at all. You can take it off if you see fit or leave it on, I don't care as long as the objective is to get more information. We want to get as much information so it can help us when we make our budget out and when we decide as to what things might be helpful for them.

Alderman O'Neil stated although I do applaud the Governor for forming the Crime Commission I think they're going to look at issues broad which may help the City of Manchester but I think Alderman Shea has also brought up issues that are unique to the City of Manchester and I'm not particularly sure that group in Concord is going to look at that, I could be wrong but if you want to wait to see what some of the first recommendations are that's fine but what I've read and it's

only what I've read in the paper it's going to be a broad look at everything that may help Manchester but I think there are some specific issues. I know something you strongly recommend is that we look at a west side precinct. I'm not sure the State Commission is going to look at that.

Alderman Shea stated like I was advocating maybe the people going up there could kind of advocate for state or federal money for that.

Alderman O'Neil stated I'm following your lead on what you want to do with this.

Alderman Shea moved to retable this item. Alderman Long duly seconded the motion. There being none opposed, the motion carried.

20. Communication from Deidre Riley requesting issuance of a resident parking permit in Zone #1.
*(Tabled 12/12/2006 pending further information from City staff.
Communication from Deputy City Solicitor Arnold not recommending an exception to the requirements of the ordinance.)*

Chairman Osborne stated the recommendation from the City Solicitor's office is not recommending an exception to the requirements of the ordinance.

Alderman Shea moved to receive and file. Alderman Roy duly seconded the motion. There being none opposed, the motion carried.

NEW BUSINESS

Communication from Alderman Osborne requesting a non-binding question be sent to the voters as follows:

“Are you in favor of requiring that all drives in the State of New Hampshire carry motor vehicle liability insurance?”

Chairman Osborne stated I brought this in last year and the reason why we didn't go forth with it is that it was to be put on the ballot at the election by the state but it would cost too much money at the time to do that. So, I said we'll wait until this year so that we can put it on the city ballot at election time. You've read it...mandatory liability insurance for the State of New Hampshire...it's a non-binding referendum question on the ballot. All it's trying to do here is to get the City of Manchester of the people living in it to speak on this. I think it's long

overdue...I've lived in the City all my life and I know I've been involved with this six times so I know how it works. It's just putting a little powder behind the bullet for the state to do something on this. I think it's long overdue and it will do a lot of cleaning up in the City and it will save the City quite a bit of money if this goes through and I'd just like to have a motion on this just to refer it to the full Board for approval.

Alderman Shea moved recommend approval. Alderman Roy duly seconded the motion. There being none opposed, the motion carried.

Alderman Roy stated a question for the City Solicitor. Tom, are we allowed to...as a City...request this or does this have to be a state mandate?

Deputy City Solicitor Arnold replied obviously to implement this would take legislation at the state level. I don't see anything preventing this City from expressing an opinion on whether insurance should be mandated or not. It is a non-binding referendum.

Alderman Roy stated my question goes to our ability to write ordinances.

Chairman Osborne stated we can't write that...by the legislature...it's just putting powder behind the bullet is all I'm doing. Let the people decide whether they want it or don't want by percentage. So, if 90% of the people in Manchester say we'd like to have it we'll that's a lot of pressure.

There being no further business to come before the Committee, on motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee